						Content	t	Р	riori	ity				
Channel	Category	Content & Description	Content Type Link, Electronic, Hard copy	Content Owner	Initial	Modify/ Update	New/ Addition	н	М	L	Person to Build	Date Content/ Request Received	Date Content Due	Date Release Scheduled
SFA	Press Releases	·								Г	Beacon			12-May
Communications		Content									DOE			
	Inside SFA										Beacon			12-May
		Content									DOE			
	Transformation News										Beacon			12-May
		Content									DOE			
	Fact/Info Sheets										Beacon			12-May
		Content									DOE			
	News Clips										Beacon			12-May
		Content									DOE			
	Style Guide										Beacon			12-May
											DOE			
	Products & Services							-			Beacon			12-May
	Calendar													
		Content									DOE			
	SFA Logos & Photos										Beacon			12-May
		Content						-			DOE			
	New DC Building										Beacon			12-May
	Tools Don	Content	<u> </u>							-	DOE			40.14
	Task Bar	Vision/Mission								_	Beacon DOE			12-May
		Vision/Mission People								_	DOE			
		Student Aid Awareness				-				_	DOE			
		Publications				-			1	_	DOE			
		Space Team	+				1			-	DOE			
		opace ream				 								
			<u> </u>											

						Conten	t	Р	rior	ity				
Channel	Category	Content & Description	Content Type Link, Electronic, Hard copy	Content Owner	Initial	Modify/	New/			L	Person to Build	Date Content/ Request Received	Date Content Due	Date Release Scheduled
CIO	IT Services										Beacon			12-May
		Content									DOE			
	Innovations										Beacon			12-May
		Content									DOE			
	IT Management										Beacon			12-May
		Content									DOE			
	eCommerce										Beacon			12-May
		Content									DOE			
	Business Services										Beacon			12-May
		Content									DOE			
	Technology FAQs										Beacon			12-May
		Content									DOE			
	Modernization										Beacon			12-May
	Initiatives/Partner													
		Content									DOE			
	Standards										Beacon			12-May
		Content									DOE			
	VDC Operations Reports										Beacon			12-May
		Content									DOE			
	Software Downloads										Beacon			12-May
		Content									DOE			
	Hot Technology Links										Beacon			12-May
		Content									DOE			
	IPT Processes										Beacon			12-May
		Content									DOE			
	Task Bar										Beacon			12-May
		Vision/Mission									DOE			
		People									DOE			
		Library									DOE			
		IRB Activities									DOE			
		IPT Activities									DOE			
		Career Planning								Ĺ	DOE			

					Content			riori	ty			
		Content Type Link, Electronic,	Content		Modify/	New/			Person	•	Date Content	Date Release
	Content & Description	Hard copy	Owner	Initial	Update	Addition	Н	M		Received	Due	Scheduled
Life At Work												12-May
	•						_		_			
	·						Η					
	i e e e e e e e e e e e e e e e e e e e											
	Awards & Recognition						_		_			
	Lunch Menu	doc					Η		DOE			
News & Events									Beacon			12-May
	SFA Calendar		Cain				Н		DOE			
	Contests		Doug				Н		DOE			<u> </u>
	Flea Market/Swap Shops								DOE			
	Unofficial News	Postings							DOE			
	Fed Employee News								DOE			
	Intern News								DOE			
	Regional News								DOE			
	Employee News								DOE			
	Interest Group Bulletin Board								DOE			
Travel									Beacon			12-May
	SATO Travel Links	URL					Н		Beacon			12-May
	Travel Per Diem	URL							Beacon			12-May
	Travel Contacts								DOE			
	Reimbursement Form	doc					Н		DOE			
	Official Travel Contracts/Vendors	URL							Beacon			12-May
Administration									Beacon			12-May
	Time Sheet	doc, xls					Н		DOE			
	Supply Order Form						Н		DOE			
	Teleconferencing Info								DOE			
		Transactive					Н		DOE			
				1								
				1								
		Life At Work Gym Schedule Important Phone Numbers Workplace Health Awards & Recognition Lunch Menu News & Events SFA Calendar Contests Flea Market/Swap Shops Unofficial News Fed Employee News Intern News Regional News Employee News Interest Group Bulletin Board Travel SATO Travel Links Travel Per Diem Travel Contacts Reimbursement Form Official Travel Contracts/Vendors Administration Time Sheet Supply Order Form	Category Content & Description Life At Work Gym Schedule Important Phone Numbers Workplace Health Awards & Recognition Lunch Menu SFA Calendar Contests Flea Market/Swap Shops Unofficial News Fed Employee News Intern News Regional News Employee News Interest Group Bulletin Board Travel SATO Travel Links Travel Contacts Reimbursement Form Official Travel Contracts/Vendors Unch Supply Order Form Teleconferencing Info	Category Content & Description Life At Work Gym Schedule Important Phone Numbers Workplace Health Awards & Recognition Lunch Menu Lunch Menu SFA Calendar Contests Doug Flea Market/Swap Shops Unofficial News Postings Fed Employee News Intern News Regional News Employee News Interest Group Bulletin Board Travel SATO Travel Links Reimbursement Form doc Official Travel Contracts/Vendors URL Administration Time Sheet Supply Order Form Teleconferencing Info	Category Content & Description Category Content & Description Composition Important Phone Numbers Workplace Health Awards & Recognition Lunch Menu doc News & Events SFA Calendar Contests SFA Calendar Contests Flea Market/Swap Shops Unofficial News Fed Employee News Intern News Regional News Employee News Interest Group Bulletin Board Fravel SATO Travel Links URL Travel Per Diem URL Travel Contacts Reimbursement Form doc Official Travel Contracts/Vendors URL Administration Time Sheet Supply Order Form Teleconferencing Info	Category Content & Description Life At Work Gym Schedule Important Phone Numbers Workplace Health Awards & Recognition Lunch Menu Lunch Menu Contests SFA Calendar Contests Doug Flea Market/Swap Shops Unofficial News Fed Employee News Intern News Regional News Employee News Interest Group Bulletin Board Travel SATO Travel Links Travel Contacts Reimbursement Form Official Travel Contracts/Vendors Administration Time Sheet August Contents Content Description Awards & Content Contracts/Vendors Content Cont	Category Content & Description Life At Work Gym Schedule Important Phone Numbers Workplace Health Awards & Recognition Lunch Menu Contests SFA Calendar Contests Doug Flea Market/Swap Shops Unofficial News Fed Employee News Intern News Employee News Interest Group Bulletin Board Travel SATO Travel Links Travel Contracts/Vendors Administration Time Sheet Supply Order Form Teleconferencing Info	Category Content & Description Type Link, Electronic, Hard copy Life At Work Gym Schedule Important Phone Numbers Workplace Health Awards & Recognition Lunch Menu Accompany SFA Calendar Contests Flea Market/Swap Shops Unofficial News Fed Employee News Intern News Employee News Interest Group Bulletin Board Fravel SATO Travel Links Travel Contacts Reimbursement Form Official Travel Contracts/Vendors Time Sheet Addition Time Sheet Addition I Modify, New/ Addition Interest Goup Bulletin Board Interest Goup Good Interest Goo	Category Content & Description Type Link, Electronic, Hard copy Life At Work Gym Schedule Important Phone Numbers Workplace Health Awards & Recognition Lunch Menu doc SFA Calendar Contests Flea Market/Swap Shops Unofficial News Fed Employee News Intern News Employee News Interest Group Bulletin Board Fravel SATO Travel Links Travel Contacts Reimbursement Form Official Travel Contracts/Vendors Administration Time Sheet Addition H Modify/ New/ Initial Modify/ Initial Modify/ New/ Initial Modify/ Initial Model Info Info Info Info Info Info Info Info	Category Content & Description Type Link, Electronic, Hard copy Initial Update Addition H M L DOE	Category	Category

						Content	t	Pi	riori	ity				
Channel	Category	Content & Description	Content Type Link, Electronic, Hard copy	Content Owner	Initial	Modify/ Update	New/ Addition	H	М	L	Person to Build	Date Content/ Request Received	Date Content Due	Date Release Scheduled
Employee Services	My Commute										Beacon			12-May
		Metro Subsidy Forms	2 pdfs		Χ			Н			Beacon			12-May
		Van Pool Info						Н			DOE			
		Shuttle Schedule	doc					Н			DOE			
		Inclement Weather Schedule	URL								Beacon			12-May
		Directions To SFA	1 pdf								Beacon			12-May
		Telecommuting	URL								Beacon			12-May
	Task Bar										Beacon			12-May
		Technical Support		Will				Н			DOE			
		Benefits									DOE			
		Career/Jobs									DOE			
		Forms Library									DOE			
		Education/Training	URL					Н			Beacon			
		Health									DOE			

						Conten	t	P	riorit	ty				
			Content Type Link, Electronic,	Content		Modify/	New/				Person	Date Content/ Request	Date Content	Date Release
Channel	Category	Content & Description	Hard copy	Owner	Initial			Н	М	L	to Build	Received	Due	Scheduled
SFA University	About SFA University										Beacon			12-May
		SFA Customer Training									DOE			
		Link to SFA Internet Site	URL								DOE			
		SFA Employee Training									DOE			
		Developing Classroom Training									DOE			
		Producing Videos & Videoconference Training									DOE			
		SFA Training Presentation Materials	ppt, doc, pdf								DOE			
	SFA Coach										Beacon			12-May
		Download SFA Coach	cd rom					Н			Beacon			12-May
	SFA Employee Courses										Beacon			12-May
		SFA Employee Training Schedule									DOE			
		PBO Frontline Schedules	xls								DOE			
		SFA Learning Coupons	doc, form								DOE			
		Enrollment Process	cold fusion								DOE			
	News & Events									-	Beacon			
		Bulletin Board								-	DOE			
		Headlines								-	DOE			
		Promotions & Special Offerings									DOE			
	FAQs									-	Beacon			12-May
		Content									DOE			
	Feedback									-	Beacon			12-May
		Course Evaluations								_	DOE			
		Employee Suggestions								-	DOE			
	Task Bar									-	Beacon			12-May
		News				-				-	DOE			
		People/Organization								4	DOE			
						-				4				
			1							4				
						-				4				

						Conten	t	Р	rior	ity				
Channel	Category	Content & Description	Content Type Link, Electronic, Hard copy	Content Owner	Initial	Modify/ Update	New/ Addition	н	М	L	Person to Build	Date Content/ Request Received	Date Content Due	Date Release Scheduled
Human Resources	Benefits										Beacon			12-May
		Procedural Information	Hard copy					Н			DOE			
		Awards Information						Н			DOE			
		Transit Benefits						Н			DOE			
		Benefit Information	Hard copy						М		DOE			
		Benefit Enrollment	pdf, doc						М		DOE			
		Inquiry Capacity						Н			DOE			
		FAQs							М		DOE			
		Work/Life Information							М		DOE			
		Training Transcripts							М		DOE			
		Compensation Information								L	DOE			
	Manager Services										Beacon			12-May
		Procedural Information	Hard copy					Н			DOE			
		Links to Related Sites						Н			DOE			
		Inquiry Capacity						Н			DOE			
		Mgt Reports						Н			DOE			
		FAQs							М		DOE			
		Position Mgt Information								L	DOE			
		HR Statistical Information								L	DOE			
		Organizational Design								L	DOE			
		PD Information								L	DOE			
		Performance Mgmt									DOE			
	Jobs										Beacon			12-May
		Recruitment Information						Н			DOE			
		Job Board						Н			DOE			
		Procedural Information	Hard copy					Н			DOE			
		Links to Related Sites						Н			DOE			
		Inquiry Capacity						Н			DOE			
		FAQs							М		DOE			
		Intern Information								L	DOE			

						Conten	t	P	rior	ity				
Channel	Category	Career Counseling	Content Type Link, Electronic, Hard copy	Content Owner	Initial	Modify/ Update	New/ Addition	н	М	L	Person to Build	Date Content/ Request Received	Date Content Due	Date Release Scheduled
Human Resources	Personnel Info										Beacon			12-May
		Procedural Information	Hard copy					Н			DOE			
		Personnel Information						Н			DOE			
		Links to Related Sites						Τ			DOE			
		Inquiry Capacity						Τ			DOE			
		Employee Profile						Τ			DOE			
		FAQs							М		DOE			
		Policy Documents							М		DOE			
		Org Chart Staffing Pattern								L	DOE			
		HR User Forms	pdf, doc								DOE			
		Performance Mgmt							М		DOE			
	Payroll										Beacon			12-May
		Time & Attendance						Н			DOE			
		Procedural Information	Hard copy					Н			DOE			
		Links to Related Sites									DOE			
		Inquiry Capacity						Н			DOE			
		FAQs							М		DOE			
		Performance Mgmt									DOE			
	Partnership	5									Beacon			12-May
	•	Procedural Information	Hard copy					Н			DOE			,
		Links to Related Sites	.,					Н			DOE			
		Inquiry Capacity						Н			DOE			
		FAQs							М		DOE			
		Union Information			1					L	DOE			
		CBA Information			1					L	DOE			
	Task Bar				1						Beacon			12-May
		Links			1			Н			DOE			,
		Contacts						Н			DOE			
		Career/Jobs									DOE			
		Forms Library						Н			DOE			

						Conten	t	Р	rior	itv				
			Content Type Link, Electronic,	Content		Modify/	New/				Person	Date Content/ Request	Date Content	Date Release
Channel	Category	Content & Description	Hard copy	Owner	Initial	Update	Addition	Н	М	L	to Build	Received	Due	Scheduled
CFO	Purchasing										Beacon			12-May
		Purchasing Process	access						М	+-	DOE			
		Purchasing Online							М		DOE			
	Administration										Beacon			12-May
		Impact Card	access						М		DOE			
		Invoice Process	access						М		DOE			
		Tax Claims Process	xls						М		Beacon			12-May
		Overtime Sheets								L	DOE			
		Inventory	access						М		DOE			
		Physical Security	access					Н			DOE			
		Travel	access			ļ		Н			DOE			
		Asset Management				ļ					DOE			
	Financial Management										Beacon			12-May
		Financial Management System	ppt						М	+	Beacon			12-May
		ABC Cost System	access		-				М		DOE			
		Audit Reports	access		-			Н			DOE			
		Audit Status			-						DOE			
		Financial Statements	doc		-			Н			DOE			
		Budget Process	access		-			Н			DOE			
		FY 2000						Н		-	DOE			
		FY 2001						Н			DOE			
		Monthly Reports	doc						M	4—	DOE			
		Weekly Reports	doc		-				M	+	DOE			40 M
		300B Summary	doc (14)		-				М		Beacon			12-May
	Coreero John O Trainina	Deal December									Beacon			12-May
	Careers- Jobs & Training								\vdash		DOE			
		Job Board/Vacancies					1		<u> </u>	_	DOE			
		Course Labs							\vdash		DOE			
		Training Requests					1		<u> </u>	_	DOE			
						l				<u> </u>				

					Content	t	P	riori	ity				
Channel	Category	Course Labs	Content Type Link, Electronic, Hard copy	Content	Modify/ Update	New/				Person to Build	Date Content/ Request Received	Date Content Due	Date Release Scheduled
CFO	Task Bar								_	Beacon			12-May
		People							-	DOE			
		Vision/Mission	doc				Н			DOE			
		Points of Contacts	doc				Н		-	Beacon			12-May
		News					Н		-	DOE			
		Forms Library								DOE			
		FAQs								DOE			
					1				П				
									H				
					t				Н				
									H				
	1												

						Conten	t	Р	rior	ity				
Channel	Category	Content & Description	Content Type Link, Electronic, Hard copy	Content Owner	Initial	Modify/ Update		Н	М	L	Person to Build	Date Content/ Request Received	Date Content Due	Date Release Scheduled
Schools Channel	About Us										Beacon			17-May
		Mission/Vision Statement							М		DOE			
		People									DOE			
		Specialty Based Directory						Н			DOE			
		Organizational Units & Activities									DOE			
		FAA Contacts						Н			DOE			
	Processes										Beacon			17-May
		Core Processes & Measures									DOE			
		Getting a Publication Printed							М		DOE			
	News & Events										Beacon			
		Calendar of Products & Events						Н			DOE			
	Library & Archives										Beacon			17-May
		Regulations									DOE			
		Publications									DOE			
		Letters									DOE			
		Program Meetings							М		DOE			
		IPTs							М		DOE			
		Regulation Development							М		DOE			
	Reports										Beacon			17-May
		Weekly Reports							М		DOE			
	Task Bar										Beacon			17-May
		FAA Contacts									DOE			
		Links to IFAP							М		DOE			

Client: Andersen Consulting SFA Intranet - Matrix Students Channel

						Conten	t	Pi	riority				
Channel	Category	Content & Description	Content Type Link, Electronic, Hard copy	Content Owner	Initial	Modify/ Update	New/ Addition	н	M	Person to Build	Date Content/ Request Received	Date Content Due	Date Release Scheduled
Students Channel	About Us	Contont & Doctripaion	Tiala copy	O WILLOW	············	Opaato	7144111011			Beacon	110001104	Duo	17-May
	About 05	Mission/Vision Statement	doc					Н	+	DOE			17 May
		People	ppt					Н		DOE			
		Organization Phone List	URL					Н		DOE			
		Sample Letters/Endorsements	doc					Н		DOE			
		Contacts	doc						М	DOE			
	College Choices									Beacon			17-May
		College Possibilities Parents SFA	URL					Ι		DOE			
		Student/Parent Questions	doc					Η		DOE			
	Initiatives									Beacon			17-May
		MadDogs	doc					Η		DOE			
		Dept Charters	doc					Н		DOE			
		Contracts/COTRs	doc					Н		DOE			
		Mod Partners	doc					Н		DOE			
	Working Together									Beacon			17-May
		Partnerships	doc						М	DOE			
		Associations	URL						М	DOE			
	News & Events									Beacon			17-May
		Headlines	doc					Н		DOE			
		Trends & Questions	doc					Н		DOE			
		Calendar Conference Presenting Focus Groups	doc, ppt, xls					Н		DOE			
		Presentation at Conference	ppt, doc					Н		DOE			
		News Clippings	doc					Н		DOE			
		Handouts	doc, ppt					Н		DOE			
		Briefing Papers	doc					Н		DOE			
		Video Conferencing							М	DOE			
		Videos							L	DOE			
									$\vdash \vdash$				
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						Conten	t	Р	rior	ity				
Channel	Category	Content & Description	Content Type Link, Electronic, Hard copy	Content Owner	Initial	Modify/ Update	New/ Addition	Н	М	L	Person to Build	Date Content/ Request Received	Date Content Due	Date Release Scheduled
Financial Partners	Financial Partners										Beacon			17-May
		Approved Lenders	xls					Н			DOE			
		E-System Interface	database					Н			DOE			
		NSLDS Interface	database					Н			DOE			
		Peps Data	database						М		DOE			
	About Us										Beacon			17-May
		Mission Statement	doc							L	DOE			
		Directory-People	ppt					Н			DOE			
	Initiatives										Beacon			17-May
		Status Reports	doc						М		DOE			
		IPTs	doc, ppt						М		DOE			
		IRBs	doc							L	DOE			
		FP Initiatives	doc							L	DOE			
	News & Events										Beacon			17-May
		Calendar of Events	doc						М		DOE			
		Latest News	doc							L	DOE			
	Library										Beacon			17-May
		Dear Partner Letters	doc							L	DOE			
		Form Letters	doc							L	DOE			
	FAQs										Beacon			17-May
		FAQs	doc					Н			DOE			
	Task Bar										Beacon			17-May
		Career/Job Board	database						М		DOE			
		HASSGAP Site	URL								DOE			
		NHCHELP Site	URL								DOE			
		Other Industry Links	URL								DOE			
		ELM site	URL								DOE			

		Content		t	Priority									
Channel	Category	Content & Description	Content Type Link, Electronic, Hard copy	Content	Initial	Modify/ Update		н	М	L	Person to Build	Date Content/ Request Received	Date Content Due	Date Release Scheduled
Ombudsman	About Us	-									Beacon			19-May
		Ombudsman Function									DOE			
		Process for Resolution	doc					Н			DOE			
		Milestones									DOE			
		Vision/Mission	doc					Н			DOE			
		News	doc					Н			DOE			
		Success Stories	doc					Н			DOE			
	Policy										Beacon			19-May
		Issues	doc						М		DOE			
		Policy Study	doc						М		DOE			
		Policy Rec	doc						М		DOE			
		Congressional Mandates	doc						М		DOE			
		Title IV Regulations	doc						М		DOE			
	Cases										Beacon			19-May
		Caseload	xls, ppt					Н			DOE			
		Weekly Reports	xls, ppt					Н			DOE			
		Daily Caseload Reports	xls, ppt					Н			DOE			
	Forms & Letters										Beacon			19-May
		Forms	doc						М		DOE			
		Peer Colleague Letters	doc						М		DOE			
	Task Bar										Beacon			19-May
		Career/Job Board	doc							L	DOE			
		IRB Activities	doc							L	DOE			
		Links							М		DOE			
		People									DOE			

		Content & Description	Content Type Link, Electronic, Hard copy	Content	Content				iority	/			
Channel	Category				Initial	Modify/ Update		н	M	Person	Date Content/ Request Received	Date Content Due	Date Release Scheduled
Acquisitions	About Us									Beacon			19-May
		Mission/Vision Statement								DOE			
		People								DOE			
		Policies								DOE			
		Unauthorized Procurement/Ratification								DOE			
		Contacts								DOE			
	Procurement									Beacon			19-May
		BPAs (Blanket Purchase Agreements)								DOE			
		Share in Savings								DOE			
		Sample Statements								DOE			
		Performance Based Contracts								DOE			
		GWAC (Govt-Wide Acquisitions Contracts)								DOE			
		Contracted Services								DOE			
		Interagency Agreements								DOE			
		FAQs								DOE			
	News									Beacon			19-May
		Headlines								DOE			
		Minuets								DOE			
	Reference									Beacon			19-May
		Resource Links								DOE			
	Acquisition Process									Beacon			19-May
		Acquisition Process								DOE			
		Expedite Processing								DOE			
		Yearend Procurements								DOE			
		Changes in Procurement Process								DOE			
		Simplified Process								DOE			
		Commercial Items								DOE			
		Acquisition Planning								DOE			
		Temporary Services								DOE			
		FAQs								DOE			
		Equipment/Software Order Form	pdf							Beacon			19-May

					Content			Р	rior	ity				
Channel	Category	Content & Description	Content Type Link, Electronic, Hard copy	Content Owner	Initial	Modify/ Update		н	М	L	Person to Build	Date Content/ Request Received	Date Content Due	Date Release Scheduled
Analysis	About Us										Beacon			19-May
		Mission/Vision Statement									DOE			
		News									DOE			
		Calendar of Events									DOE			
		Five Year Plan	pdf					Н			DOE			
	Reports										Beacon			
		Unit Cost Information	xls, doc					Н			DOE			
		Quarterly Reports	pdf						М		DOE			19-May
		Interactive Performance Measurement Sys.	database								DOE			
		Bi-Weekly Reports	doc, xls							L	DOE			
		FAQs									DOE			
	Survey										DOE			
		ACSI Survey Results	xls, doc					Н			DOE			
		Employee Survey	html					Н			Beacon			19-May
		Conduct Survey Online	form					Н			DOE			
		Employee Survey Results	xls						М		DOE			
		FAQs									DOE			
	Processes										Beacon			19-May
		Planning & Budgeting System	ppt					Н			DOE			
		FAQs									DOE			
	Task Bar										Beacon			19-May
		People									DOE			
		IPT Activities									DOE			
		Related Links									DOE			